



ARMSTRONG SPALLUMCHEEN PARKS & RECREATION

3351 Park Drive, Armstrong, BC V0E
1B0
(250) 546-9456 info@asprd.com

REQUEST FOR PROPOSALS (RFP) - Addendum No. 3

Make-Up Air Unit Hassen Arena - ASPR-2026-002

Original RFP Issue Date: August 6, 2026

Addendum Issue Date: August 28, 2026

Purpose: This Addendum forms part of the Request for Proposals and shall be read, interpreted, and incorporated into the RFP documents. Proponents are responsible for acknowledging receipt of this Addendum in their proposal submission.

Revisions to the RFP/Addendum #1

1. Title Page and Part B #3: **Timelines updated**
Delete from RFP revision and addendum #1:

Closing Date and Time: 3:00pm, Local Time September 9, 2026

Proponent Selection: September 18, 2026

Replace With:

Closing Date and Time: 3:00pm, Local Time September 18, 2026

Proponent Selection: October 2, 2026

Questions and Responses

1. Were you going to change the dates on the Mua job?
Response: Yes per Addendum #3 the date changes are as follows:

Closing Date and Time: 3:00pm, Local Time September 18, 2026

Proponent Selection: October 2, 2026

2. Will ASPR consider a revised timeline (currently by December 2026)?

Response: Given current market conditions and trade-related supply chain challenges, ASPR will consider alternative completion dates proposed by proponents. Proponents should provide their proposed project schedule, including key milestones and anticipated completion date, based on the availability of equipment, materials, and labour. Proposed schedules will be evaluated in accordance with the criteria set out in Schedule D.

3. Do you have the model and serial for that unit.

Response: Information was provided in Addendum #2. Also refer to question 10 for additional information.

- Current MUA in Hassen: model # UDG-11-250-TS serial # 885117

4. Can you provide the engineers review.

Response: Available information was provided in Addendum #2 with the following supplementary documents available:

- Mechanical Assessment report; Falcon Engineering, November 11, 2024
- Air System Balance Report; Inland Technical Services, October 23, 2024

5. Can the MUA be installed on the exterior of the building piping to the inside of Hassen Arena?

Response: ASPR would consider exterior installation of the make-up air unit, provided the proposed location is secure, protected from unauthorized access (e.g., through appropriate fencing or enclosure), and designed to minimize visual impacts from adjacent roadways. Proponents should clearly identify any exterior installation requirements and associated site modifications in their proposal.

Proponents are responsible for determining and obtaining all permits and approvals required for their proposed installation method. Any costs associated with permits, inspections, engineering, or regulatory approvals shall be included in the proposal price.

6. Can the old MUA and the new unit be installed through the exterior wall rather than through the women's bathroom as proposed?

Response: Yes. ASPR would consider removal of the existing make-up air unit and installation of the new unit through an exterior wall, provided the proponent confirms the feasibility of the approach and includes any required modifications, repairs, or reinstatement work as part of their proposal. Any affected wall surfaces must be restored to their original appearance and a standard consistent with the existing construction.

Proponents are responsible for determining and obtaining all permits and approvals required for their proposed installation method. Any costs associated with permits, inspections, engineering, or regulatory approvals shall be included in the proposal price.

7. What area of the building does the MUA service

Response: The MUA services the changerooms (4) and washrooms (2) on the south side of the building/lower level.

8. Can ASPR provide demolition and interior wall replacement?

Response: No. Proponents should base their submission on a complete, turnkey project that includes all demolition, removal, repair, replacement, and reinstatement work required to fully complete the installation. Proponents are responsible for estimating and including all associated costs in their proposal.

9. What is the desire for fresh air circulation? Fulltime or upon occupancy. If on occupancy, can ASPR provide a schedule?

Response: The ventilation system is intended to operate upon occupancy rather than continuously. ASPR's preference is for the system to be automatically controlled through occupancy-based activation, such as an interlock with the applicable lighting circuits serving the occupied spaces. Proponents should include the controls and wiring necessary to provide automatic operation upon occupancy. No fixed occupancy schedule will be provided by ASPR.

10. Please confirm design capacity requirements (CFM, MBH input/output, external static pressure) for the replacement unit or confirm that proponents are to size the unit from the existing air balance data (approx. 2,026 CFM supply / 1,646 CFM return-exhaust).

Response: ASPR has not specified the required design capacity for the replacement unit. Proponents are responsible for reviewing the available information and sizing the proposed unit based on the existing air balance data (approximately 2,026 CFM supply and 1,646 CFM return/exhaust) and/or a comparable unit meeting the performance requirements identified in the RFP. Proponents should satisfy themselves that their proposed equipment is suitable for the application and intended operating conditions.

11. Is the existing Exhaust Fan (EF-1) included in the scope of replacement, automation, or interlock with the new MUA, or is it to remain on its existing manual wall-timer control?

Response: Yes. The replacement make-up air unit is expected to provide the required fresh air supply, heating, and exhaust functions. The existing Exhaust Fan (EF-1) is intended to become obsolete as part of the new installation and is not expected to remain on its existing manual wall-timer control. Proponents should include all equipment, controls, interlocks, and associated modifications necessary to provide a complete and fully functional ventilation system.

12. Please clarify the intended interlock method for "wiring to a new thermostat with occupancy contact integrated with the existing dressing room lighting circuits" - is this a tap into an existing lighting occupancy sensor's dry contact, or supply/installation of new dedicated occupancy sensors?

Response: Proponents should include the supply and installation of new dedicated occupancy sensors as part of their proposal. The intent is for the occupancy sensors to

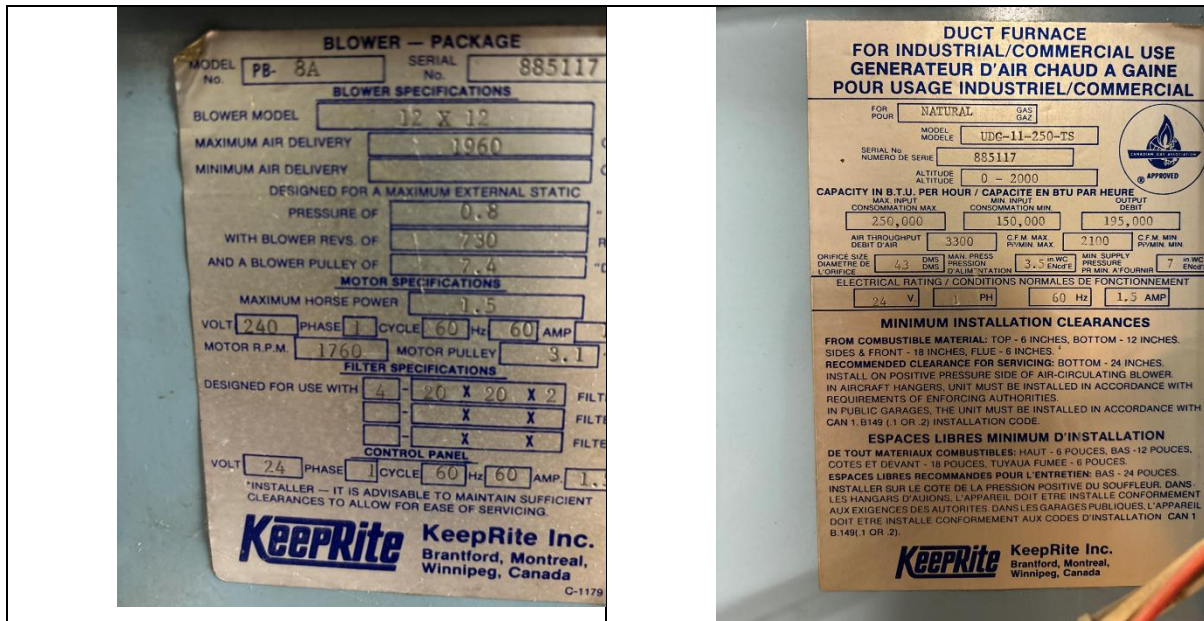
provide automatic control of the ventilation system through an interlock with the thermostat and associated controls. Proponents are responsible for providing all equipment, wiring, programming, and commissioning necessary to achieve the required occupancy-based operation.

13. Please confirm the correct make/model of the existing MUA. Addendum No. 2 lists model "UDG-11-250-TS," while Inland Technical's Air Moving Equipment Test Sheet (Oct 23, 2024) lists "Keep-Rite PB-8A," both under serial #885117.

Response: The references are two separate pieces of equipment associated with the existing make-up air system:

- Furnace – UDG-11-250-TS
- Blower Motor – PB-8A

Photos provided for reference:



14. If a condensing (sealed-combustion) replacement unit is proposed, is modification/separation of the existing common breeching vent (shared with the domestic hot water heaters) included in the scope of work, or is it the Owner's responsibility?

Response: If a proponent elects to propose a condensing (sealed-combustion) replacement unit that requires modifications to the existing venting system, including the separation, replacement, or upgrading of any shared breeching or venting components, such work shall be the responsibility of the proponent. Proponents should include all costs associated with required venting modifications, engineering, permits, materials, labour, and commissioning necessary for a complete and operational installation.

15. Falcon Engineering's assessment (Nov 11, 2024) identifies a potential missing fire damper at grille penetrations between the Mechanical Room and adjacent fire-rated Washrooms. Is remediation of this item included in the RFP scope of work, or will it be addressed separately by the Owner?

Response: No. Remediation of the potential missing fire damper identified in Falcon Engineering's assessment is not included in the scope of work for this RFP. Any investigation, design, permitting, or corrective work related to this item will be the responsibility of ASPR and will be addressed separately from this project.

16. Can ASPR confirm whether attendance at the August 20, 2026 site visit is a mandatory condition of proposal eligibility, and whether alternate site access can be arranged for proponents unable to attend?

Response: Attendance at the August 20, 2026 site visit was not a mandatory condition of proposal eligibility; however, proponents were strongly encouraged to attend.

The project site may affect the approach to the work, access, installation methods, scheduling, and overall project costs. It is the responsibility of each proponent to fully understand existing site conditions and constraints when preparing their proposal.

Any proponent who chose not to attend the site visit will be deemed to have satisfied themselves regarding all site conditions and requirements, and no additional compensation or adjustments will be considered for conditions that could reasonably have been identified through a site inspection.

As the scheduled site visit has already occurred, ASPR is unable to provide alternate site tours or access prior to the proposal closing date.

17. Please confirm whether the electrical connection work requires a licensed electrical contractor of record, and whether ASPR will accept subcontracted electrical scope under the mechanical contractor's proposal. Basically, our journeymen tickets allow us to pull these permit requirements in-house.

Response: Proponents are responsible for determining all applicable permitting, licensing, certification, and insurance requirements associated with their proposed approach. ASPR will accept subcontracted electrical work or work performed by the proponent's own qualified personnel, provided all work is completed in accordance with applicable codes, regulations, permit requirements, and industry standards. Proponents should identify in their submission how these requirements will be satisfied.